

SVC Co-operative Bank Ltd., formerly known as The Shamrao Vithal Co-operative Bank Ltd., is a trusted institution with a legacy of over 119 years and counting. SVC Bank is one of the leading Multi-State Scheduled Urban Co-operative Bank with a network of 203 branches spread across 11 States in India. For more details, please visit our website: <https://www.svc.bank.in>

As a part of our growth journey, we are looking forward to on-board experienced candidates for the positions of **Assistant Branch Manager** in our Bank.

The details are mentioned herein: -

**Position:** Assistant Branch Manager

**Location:** Mumbai, Pune, Bengaluru.

**Eligibility Criteria:**

Age: Preferably within 30 years to 45 years

Qualification: Graduation in any faculty from a recognized University. MBA/ CA /JAIIB / ICWA / CFA /CAIIB would be an added advantage.

Experience and skills:

Minimum 3-5 years of experience as Assistant Branch Manager in any Commercial / Co-operative Bank. Should have expertise in Branch operation. Knowledge of Finacle Core Banking Solution will be added advantage. Knowledge on Retail Advances will be an added advantage. Applicant must possess good communication skills, proven skills on business development and should be proactive, with an ability to understand, anticipate and act in tandem with competitive market requirements.

Job Role:

- Responsible for development of branch business, including deposits and advances
- Oversee credit management and recovery of loans, ensuring portfolio quality
- Generate new customer leads and enhance CASA, FD, RD deposits of the branch
- Responsible for underwriting, processing, disbursement, and monitoring of Retail Loans Monitoring
- Ensure strict adherence to audit and compliance requirements
- Achieve business targets through new acquisitions, referrals, and relationship retention
- Drive marketing initiatives and build strong rapport with:
  - Existing customers
  - Business community
  - Prospective clients
- Strengthen customer relationships and ensure high service standards
- Ensure efficient and always prompt customer service
- Conduct business development activities to achieve branch targets
- Supervise and ensure effective recovery of overdue accounts
- Follow up and control Non-Performing Assets (NPAs)

If you wish to join the growth story in one of the leading co-operative sector banks, please send in your detailed resume along with photograph to [careers@svcbank.com](mailto:careers@svcbank.com)

Please mention position applied for in the subject line of the e-mail. Also, kindly note the following points: -

- Candidates must fulfil eligibility criteria as mentioned above.
- Details such as mobile number, e-mail ID mentioned in the resume should be valid and kept active during the recruitment process. These details would be useful for us in sharing instructions regarding interviews, documents, feedback, etc.
- Resume should be shared via e-mail only. No other modes of application will be accepted.
- SVC Bank does not engage any Agents / Agency for recruitment of any on-roll employees.

\*\*\*\*\*